

## **GARDEN GROVE UNIFIED SCHOOL DISTRICT**

Office of Business Services  
Food Services Department

### **MEAL CHARGE POLICY**

Garden Grove Unified School District's Food Service Department recognizes proper nutrition is essential to students' mental, physical, and academic growth. In accordance with district policy, all students in transitional kindergarten through twelfth grade, participating in the National School Breakfast and Lunch programs, whether at free, reduced, or paid rate, will receive a full reimbursable breakfast and/or lunch meal that meets USDA requirements in compliance with the Health Hunger-Free Kids Act of 2010 (HHFKA).

When a student's food service account has a low balance, his/her parent/guardian is (or will be) notified via an email message alert, ParentSquare, or in writing, of the account status. When a student's food service account has a negative balance, his/her parent/guardian is informed via an email message alert, Parent Square or in writing, that full payment is due within ten (10) school days from the date of notice.

In case of continual insufficient funds, the Superintendent or designee may contact the parent/guardian to:

- Ensure that appropriate services are being provided and to evaluate individual circumstances to determine if assistance is needed in completing an application for free or reduced-price meals.
- Enter into a repayment plan with the student's parents/guardians for payment of the student's unpaid meal balance.

The [family.titank12.com](http://family.titank12.com) website is for parents/guardians to monitor their child/children's food services account. Families may check their account balance transaction history and add money electronically from a computer or mobile device using this website. Money may also be added to a student account via cash or check at the school site or Food Services Office. Money remaining in the account at the end of the year will carry over into the next school year.

The district's efforts to collect debt shall be consistent with district policies and procedures, California Department of Education (CDE) guidance, and 2 CFR 200.426, and shall not expend more than the actual debt owed in debt recovery efforts.

**GARDEN GROVE UNIFIED SCHOOL DISTRICT  
FOOD SERVICES DEPARTMENT**

**FOOD SERVICE POLICY**



**MEAL POLICY**

In accordance with district policy, all students in transitional kindergarten through twelfth grade, participating in the National School Breakfast and Lunch programs, whether at free, reduced, or paid rate, will receive a full reimbursable breakfast and/or lunch meal that meets USDA requirements in compliance with the Health Hunger-Free Kids Act of 2010 (HHFKA).



**LOW ACCOUNT BALANCES**

Parents/Guardians will be contacted via an email message alert, Parent Square, or in writing, when the student's food service account has a low account balance.

**INSUFFICIENT FUNDS**

When a student's food service account has a negative balance, his/her parent/guardian will be informed via an email message alert, Parentsquare, or in writing, that full payment is due within ten (10) school days from the date of notice.



**CONTINUAL INSUFFICIENT FUNDS**

In case of continual insufficient funds, school district personnel will contact the parent/guardian to:

- Ensure that appropriate services are being provided and to evaluate individual circumstances to determine if assistance is needed in completing an application for free or reduced-price meals.
- Enter into a repayment plan with the student's parents/guardians for payment of the student's unpaid meal balance.



**CHECK YOUR BALANCE AND PAYMENT OPTIONS**

Payments may be made in person or online through the Titan Family Portal at [family.titank12.com](http://family.titank12.com).

The online system allows parents/guardians to:

- Make online payments to their child's food service account.
- Check food service account balances to ensure that sufficient funds are available for breakfast and/or lunch.
- Set up automatic recurring payments.
- Set up low balance e-mail message alerts.
- Remotely monitor their child's meal account.
- Submit an online application for free and/or reduced meals.



**NEED ASSISTANCE?**

Visit the Garden Grove Unified School District Food Service website from the GGUSD website, directly at [gardengrove.healtheliving.net](http://gardengrove.healtheliving.net), or by calling the GGUSD Food Services Department at 714/663-6155.