



FILLMORE USD FIELD TRIP SACK LUNCH ORDER FORM

- Sack Lunches must be offered to all students gone during lunch on a field trip.
(It is a State Law!)
- Give the Cafeteria Manager a roster with the estimated students who will attend two weeks in advance. ***
- All student meals are no charge. One meal per student.
- Update the Cafeteria Manager the day before with the number of sack lunches required.
- On the day of service, the teacher needs to check off who on the roster received a meal and turn this into the Cafeteria with the insulated bags after the field trip
- Meals will be packed in insulated containers and sent with your designated person. The containers must be returned ASAP to the Cafeteria after the field trip is over

(Cut and return bottom half of this Form)

FUSD Field Trip Lunch Order Form

- Fill out and return to Cafeteria Manager's mail box slot in the front office of School site or leave with a Cafeteria Staff member in the Cafeteria.
- Please allow for **two week notice** to be assured of product. An email will be sent to you confirming that your order has been received.
- Contact the Cafeteria Manager or cafeteria staff one day prior to field trip for changes in lunch numbers.

Date of Field Trip _____

Site _____

Teacher _____

Room Number _____

Pick up Time _____

Number of Meals _____

(***Remember to include roster with student ID #s when turning in this form!)